

## Work programme for Democratic Services Committee [DSC]

Revisions to the Constitution will be an ongoing item on the programme and will be added to agendas as required.

### 2024

Date	Items	Comment
8 January	<ul style="list-style-type: none"> <li>• New Ways of Working and Council meetings – member survey 2023</li> <li>• Review of Social Media Guide for Members</li> <li>• Revisions to Constitution</li> </ul>	<p>Referred by Council May 2023</p> <p>Social Media policy for staff also being reviewed</p>
22 April	<ul style="list-style-type: none"> <li>• Member Champions – an initial review was undertaken by DSC in July 2021 but was not progressed.</li> <li>• Revisions to Constitution – including minor amendments and other proposed changes</li> <li>• Reflect on the 2022 Induction programme – develop a questionnaire for members – views will influence the development of the next induction programme</li> <li>• Review of information provided as part of Induction programme and information provided for potential candidates</li> <li>• eLearning – review the difficulties completing online training on the NHS eLearning platform</li> </ul>	<p>Brought forward from Sept</p> <p>This will include Section 21 – Protocol on Member/Officer Relations – Rule 21.10.1 – DSC meeting on 08/01/24 referred back to officers to review</p>
2 September	<ul style="list-style-type: none"> <li>• Review of Personal Safety Guidance for Members</li> <li>• Report on the review of the 2022 Induction programme, new</li> </ul>	<p>Moved from April</p>

	member information and candidate information  <ul style="list-style-type: none"> <li>• Whistleblowing policy</li> <li>• Review of remuneration for Chair of Employment Committee</li> </ul>	Requested by DSC 08/01/24  Requested by DSC 08/01/24
24 November		

The following issues have been highlighted by the Standards Committee as a result of its meetings with Group Leaders and it has asked that these be referred to DSC for consideration. These will be considered in the above as appropriate:

- Pastoral care and wellbeing of members or continuing professional development
- Training on effective behaviour and ways of asking questions and constructively challenging a policy, rather than the individual should be considered
- Information needs to be provided for anyone considering standing at an election regarding the role of a councillor and what it entails and signposting candidates to the Code of Conduct and Ethical requirements. [The Standards Committee was advised that prior to the 2022 election information on such issues was made available on the Council website for candidates.] – link this with the second bullet point above
- Difficulties completing online training on the NHS eLearning platform.